

## WEST LoTHIAN SPORTS COUNCIL

### GRANT APPLICATION CRITERIA

West Lothian Sports Council allows members to apply for our Grant Aid Scheme. There are several categories to choose from and applications will be open for submission four times per annum. Members should expect to hear the committee's decision within 2 weeks of the deadline. Please see below this year's application deadlines. Grant Applications are available from our downloads area, or contact [secretary@westlothiansportscouncil.org.uk](mailto:secretary@westlothiansportscouncil.org.uk) if you wish us to post one to you.

31st MARCH  
30th JUNE  
30th SEPTEMBER  
31st DECEMBER

CATEGORY	MAXIMUM	DESCRIPTION
Club Start Up	£200	<p>For new clubs starting up in West Lothian or to support the start up of a new section within an established club. Award can be used for stationery, equipment, introductory procedures &amp; premises.</p> <p>*Applications must include details of club or sections remit and objectives. Please submit budgeting information regarding how this money will be used.</p>
Equipment	Up to 50% or £250 whichever is the lesser amount.	<p>For any club wishing to purchase new equipment to support the development of their members. Please note this does not include clothing items.</p> <p>*Applications must include at least two written quotations for goods supplied from two separate shops or companies. A statement from the club should also be included describing how the purchase of this equipment will support the club and its development.</p>
Coaching	Up to 50% or £250 whichever is the lesser amount.	<p>For individuals as part of a club or organisation to attend coaching or official training courses as recognised by appropriate governing body.</p> <p>*Applications must include details of the course and provisional acceptance of the individual wishing to attend.</p>

Achieving Excellence	Up to 50% or £250 whichever is the lesser amount.	For clubs who pose athletes invited to join National Squad or compete Internationally. To support any costs incurred by the club/athlete in pursuing this opportunity.  *Applications must include details of the squad or competition where it is held, times and cost incurred.
Discretionary	Up to £200	To promote sport in the widest sense of the word. Can be used to support sponsorship of events hosted within West Lothian Region, Open days, displays, projects etc.  *Applications must include a detailed budget of how the money will be used and how it will help to promote sport and participation within West Lothian.

General Conditions:

1. Club or Organisation must be a member of West Lothian Sports Council and have attended at least two committee meetings prior to any application being made for grants.
2. Clubs or Organisations will receive notification when their application form has been received. WLSC would appreciate that successful applicants ensure they inform the Secretary on receipt of their grant.
3. Applications must be in before the deadline otherwise will not be accepted and therefore encouraged to apply at a later date. Notification of deadlines will be sent out a minimum of two months in advance by WLSC.
4. Clubs or Organisations may only apply once for Grant Aid across all the categories in any one financial year.
5. Clubs or Organisations will receive a maximum of £250 in any one financial year.
6. No retrospective applications will be accepted.
7. All application awards will be at the committee's discretion.